

**MEMO# 34344**

November 8, 2022

## **Notice of ETF Committee Meeting - December 6 at 2 p.m. ET**

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TO: ETF (Exchange-Traded Funds) Committee RE: Notice of ETF Committee Meeting -  
December 6 at 2 p.m. ET

The next meeting of the ETF Committee will take place via Zoom teleconference on Tuesday, December 6. The meeting will begin promptly at 2 p.m. ET and should end no later than 4 p.m. ET.

We are pleased to have Michael Mundt from Stradley, Ronon, Stevens & Young LLP join us to discuss issues related to mutual fund-to-ETF conversions.

### **Draft Agenda**

Attached is a draft agenda for the meeting. We will circulate a final agenda with meeting materials to registered participants on, or around, Friday, December 2.

### **Registration**

Please register for the meeting at <https://cvent.me/nXw45X>. When you register, please indicate any questions or items you would like our guest speaker to address, along with any topics you would like to discuss at the meeting. After registering, videoconference and dial-in information will be forwarded to you.

If you have questions about the meeting or registration for the meeting, please contact Nadia Ishmael at (202) 326-5811 or at [nadia.ishmael@ici.org](mailto:nadia.ishmael@ici.org).

We look forward to seeing you virtually in December!

Kenneth Fang  
Associate General Counsel

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