

**MEMO# 34233**

July 25, 2022

# **Registration Now Open: Securities Operations Advisory Committee Meeting. August 16-17, 2022**

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TO: Securities Operations Advisory Committee RE: Registration Now Open: Securities Operations Advisory Committee Meeting. August 16-17, 2022

The next meeting of the Securities Operations Advisory Committee will be held on Tuesday, August 16 from 2:00 p.m. to 6:00 p.m. ET and on Wednesday, August 17 from 9:00 a.m. to 12:00 p.m. ET. The meeting will take place at the American Century Investments offices, located at 4500 Main Street, Kansas City MO 64111, Conference Room #160/2G.

Lunch will be served on the first day of the meeting at 1:00 p.m. and a continental breakfast and a boxed lunch on the second day.

Please plan to arrive at least 15 minutes prior to the start of the meeting. Attendees will show photo ID to check in through security and then be escorted to the meeting room. To facilitate your entrance into the building, please remember to register for the meeting.

## **Committee Networking Event**

An optional networking event for meeting attendees will be held on Tuesday evening, August 16 reception beginning at 6:30pm on location. The cost to attend the dinner is \$125. Please know that if you cancel a dinner registration with less than three business days' notice, the \$125 will NOT be refunded.

## **COVID-19 Considerations**

Pursuant to ICI's current COVID-19 policies, included in the Visitor Protocols document included with this memo, it is expected that all attendees will be fully vaccinated and will attest to such both prior to and each day during the meeting. Attendees should carry proof of vaccination with them (i.e., photo of or actual vaccination card). Attendees will also agree to confidentially notify ICI of any COVID-19 infection within 5 days of attending the meeting.

We will follow the prevailing policies of our host, American Century Investments, regarding masking and other guidelines. ICI will confirm these details by email with attendees on

Friday, August 12 and provide additional updates if received after this date. Attendees that prefer to wear a mask, if not otherwise required by the venue, are welcome and encouraged to do so.

We will continually monitor the situation and will notify committee members and attendees if the health situation warrants a change to in-person participation or other arrangements.

## **Hotel Accommodations**

A block of rooms has been reserved at the Kansas City Marriott Country Club Plaza located at 4445 Main Street, Kansas City, MO 64111 for the evenings of August 16th. The rate per night is \$192.00 plus tax. The hotel is across the street from the American Century Investments offices. To make reservations, please call the hotel at : 1-800-810-3708 and using reference group code Investment Company Institute room block or access this online using this link: [ICI August 2022 SOAC Room Block](#). Please make your hotel reservations as soon as possible as rooms are limited. All reservations must be guaranteed by July 29, 2022 to receive the room block rate. Reservations must be cancelled 72 hours prior to the day of arrival to avoid penalty.

## **Online Registration**

Please register for Securities Operations Advisory Committee meeting and associated networking event online via Cvent at <https://cvent.me/w3A3AQ>. Please note that the only way to register for the SOAC meeting and dinner is through the Cvent link above. If you have questions about registration, please contact Magen Rauch at (202) 326-5943 or [magen.dargon@ici.org](mailto:magen.dargon@ici.org).

## **Agenda Suggestions & Shop Talk**

We would like your input on agenda topics and "shop talk" discussion items for the meeting. Please use the space provided during the online registration to list your ideas and suggestions or email R.J. Rondini ([rj.rondini@ici.org](mailto:rj.rondini@ici.org)) by August 5, 2022. Our experience indicates that if topics are circulated in advance, the value of the discussion is considerably enhanced.

We look forward to seeing you in Kansas City!

James Kearney  
SOAC Chair  
Principal, Vanguard

RJ Rondini  
Director, Securities Operations

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