

**MEMO# 34071**

March 10, 2022

## **Registration Now Open: May 24-25 Small Funds Committee Meeting**

[34071]

March 10, 2022

TO: Small Funds Committee RE: Registration Now Open: May 24-25 Small Funds Committee Meeting

The next meeting of the Investment Company Institute's Small Funds Committee will be held on Tuesday, May 24 from 1:00 p.m. to 5:00 p.m. ET and Wednesday, May 25 from 9:00 a.m. to 1:00 p.m. ET in conjunction with the ICI Leadership Summit. The Small Funds Committee meeting and the inaugural ICI Leadership Summit will take place at the JW Marriott Hotel located at 1331 Pennsylvania Avenue, NW, Washington, DC. Lunch will be served before the start of the meeting on Tuesday and a continental breakfast and lunch will be served on the second day of the meeting. Attire for the meeting is business casual.

### **Online Meeting Registration**

To register for the Small Funds Committee meeting, please register using this [committee registration link](#). There is no charge to attend the Small Funds Committee meeting. Please note that the only way to register for the Small Funds Committee meeting is through the link indicated above. To register for the ICI Leadership Summit, please use this [link to register](#). If you intend to attend the Small Funds as well as the ICI Leadership Summit, you will have to register separately for both events!

If you have any questions about the registration, or are having difficulty reserving a room at the hotel, please contact Magen Rauch at (202) 326-5946 or [magen.rauch@ici.org](mailto:magen.rauch@ici.org)

### **Reception**

The ICI will host an optional committee networking reception following the Small Funds Committee meeting on Tuesday, May 24, from 5:00 pm to 7:00 pm at the Marriott Hotel. There is no cost for the reception. Attire for the reception is business casual.

### **Hotel Accommodations - Deadline (April 20)**

A block of rooms has been reserved at the JW Marriott Hotel for the evenings of May 22 through May 29 starting at a rate of \$319 per night. The JW Marriott Hotel is approximately seven (7) miles (20 minutes estimated driving time) from Reagan National Airport. There is public transportation from Reagan National Airport on the blue line, take the blue line toward

Largo Town Center to the Metro Center station (9 stops approx. 20 minutes) the JW Marriott is a 4-minute (0.2 mile) walk from the station. To make reservations, please use the following link: [hotel reservation](#) As in years past, likely the hotel will sell out, so make your reservations early. All reservations must be guaranteed before the cutoff date, April 20 to receive the special conference rate.

## **Agenda Suggestions & Shop Talk**

We would like your input on agenda topics and "shop talk" discussion items for the meeting. Please use the space provided during online registration to list your ideas and suggestions or email John Randall ([john.randall@ici.org](mailto:john.randall@ici.org)). As many of you know, the Small Funds Committee is an effective forum for the exchange of practical and useful information, and we would like each of you to participate actively in the meeting.

A preliminary agenda and additional logistical information are forthcoming. If you have any questions regarding the meeting, you may contact John Randall at 202.326.5930 or [john.randall@ici.org](mailto:john.randall@ici.org).

We look forward to seeing you in Washington!

Jane Carten  
Small Funds Committee Chair

John Randall  
Director, Operations and Distribution

---

Copyright © by the Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.