

MEMO# 33620

June 25, 2021

Registration Now Open: July 20, 2021 Virtual Internal Sales Managers Roundtable Meeting

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TO: Internal Sales Managers Roundtable RE: Registration Now Open: July 20, 2021 Virtual Internal Sales Managers Roundtable Meeting

ICI's Internal Sales Managers Roundtable will meet via Zoom on Tuesday, July 20, from 3:00 to 4:30 p.m. (ET). The meeting will feature an open discussion for the first half of the meeting, and then attendees will break into smaller groups for a deeper dive on those same topics.

Online registration for the meeting is available at <https://cvent.me/d9m7Zm>. During the registration process, please select from the list of topics offered to help us plan the meeting agenda. Please also volunteer to be a breakout session facilitator during the registration process. The facilitator role is NOT a heavy lift. The purpose of the breakout sessions is to allow members to meet in small groups to enhance information sharing. The facilitator simply needs to launch the conversation and encourage participation. Facilitators also should take high-level notes and within two days after the meeting, provide those notes to Linda Brenner, who will compile all notes into session summaries and send the file to the entire committee to maximize information sharing.

Please note that Zoom connection information will be provided only to those who register for the meeting in advance. When you receive the connection information via your registration confirmation, **please add that information to your calendar**. Meeting reminders will be sent the day before the meeting and on the morning of July 20.

Member information sharing is encouraged throughout the meeting and we encourage attendees to use the video option. If you prefer not to use the Zoom platform, you may dial into the meeting.

If you have any questions about the July 20 meeting, please contact Linda Brenner at brenner@ici.org.

Linda Brenner
Senior Director, Industry Operations and Diversity & Inclusion

Marshall McIntosh
Chair - Internal Sales Managers Roundtable

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