

MEMO# 2851

June 18, 1991

AGENDA AND REGISTRATION FOR JULY 17 MEETING

June 18, 1991 TO: PUBLIC INFORMATION COMMITTEE NO. 23-91 RE: Agenda and Registration for July 17 Meeting _____

1. The Public Information Committee will be holding its summer meeting in New York City on July 17, 1991 at the Algonquin Hotel 59 West 44th St., New York, NY 10036. 2. This meeting is shaping up as one of the best meetings of the year, with appearances by several key members of the New York financial press. In addition to a panel with Floyd Norris, Andy Serwer, and a yet-to-be named TV person, we are pleased that Dean Rotbart of TJFR Business News Reporter, one of the the most respected observers of the business press, will be with us in the afternoon. 3. The preliminary agenda is attached. Please contact Steve Norwitz or Erick Kanter if you have suggested additions. 4. The ad hoc subcommittees will sit together during lunch to develop specific discussion and subject-related points for the full committee and discussion. 5. Please use the attached response sheet to notify Betty Hart (202/955-3532) or Connie Creswell (202/955-3531) by telephone, mail, or fax (202/293-2673) if you plan to attend. Our conference staff has obtained an excellent room rate of \$145 for a single/double at the Algonquin, if you need to stay overnight. However, we would need to know if you plan to stay the night of the 16th and/or the 17th in order to ensure there are enough rooms at the favorable rate. You will also need to contact the hotel reservation desk at 212/840-6800 in order to confirm your room. Betty Hart Director, Public Information Services Attachments