

MEMO# 6107

August 2, 1994

COMMITTEE MEETING - SEPTEMBER 13, 1994 TOURS & DINNER - SEPTEMBER 12, 1994

August 2, 1994 TO: BANK BROKER/DEALER ADVISORY COMMITTEE NO. 20-94 RE:
COMMITTEE MEETING - SEPTEMBER 13, 1994 TOURS & DINNER - SEPTEMBER 12, 1994

The next meeting of the Bank Broker/Dealer Advisory Committee and the Vendor Advisory Group will take place on Tuesday, September 13, 1994 at the Four Seasons Hotel which is located at One Logan Square in Philadelphia, Pennsylvania. The meeting will begin at 8:30 a.m. with continental breakfast, lunch will be provided and the meeting is expected to continue until approximately 3:30 p.m. On the afternoon of September 12, 1994, tours will be conducted of BHC Securities and the Philadelphia Stock Exchange, both of which are a short walk from the Four Seasons Hotel. Interested committee members should meet at 2:30 p.m. in the hotel lobby. Dinner arrangements have been made for committee members for Monday evening, September 12, 1994 at Dave & Buster's. Please meet in front of the hotel promptly at 6:00 p.m. We will take cabs to the restaurant which is located at Pier 19 North, 325 N. Columbus Boulevard in Philadelphia. Dress for dinner is casual. Dinner attendees will be billed later for their share of the total dinner cost. For your convenience, we have reserved a block of sleeping rooms at the Four Seasons Hotel for the night of Monday, September 12th at a rate of \$155.00 single per night. To make room reservations, please call the hotel at 215/963-1500 and request a room in the Investment Company Institute block. Room reservations must be made by August 22, 1994. Please confirm your attendance at the meeting, tours and dinner by completing the attached Meeting Response Form and returning it to Agnes Thomas by August 15, 1994 either by fax (202/326-5853) or return mail to: Agnes Thomas Investment Company Institute 1401 H Street, NW 12th Floor Washington, D.C. 20005 -2- We want to get your input for the September 13th meeting agenda! If there are items you would like to see on the agenda, please complete the attached Agenda Items Sheet and return it to Agnes Thomas along with the Meeting Response Form by August 15th. We look forward to seeing you in Philadelphia. Alan Halfenger Diane Butler Chairman - Bank Broker/ Director - Operations Dealer Advisory Committee & Fund Custody Attachments