

**MEMO# 15202**

September 25, 2002

## **PRELIMINARY AGENDA FOR THE OCTOBER 9-10 MEETING**

[15202] September 25, 2002 TO: TRANSFER AGENT ADVISORY COMMITTEE No. 84-02 RE: PRELIMINARY AGENDA FOR THE OCTOBER 9-10 MEETING The next meeting of the Transfer Agent Advisory Committee will be held on Wednesday, October 9th from 3:00 – 5:00 p.m. ET and Thursday, October 10th from 9:00 – 2:00 p.m. ET in the David Silver Conference Room (DSCR) on the 12th floor of the Investment Company Institute, 1401 H Street, NW, Washington, D.C. A preliminary agenda for the October 9th and 10th meeting, including “shop talk” topics, is enclosed for your review. The TAAC dinner will be held on Wednesday, October 9th, 2002 at the Oceanaire Seafood Room, located at 1201 F St., NW, Washington, DC. A reception will begin at 6:30 p.m. and dinner will follow at 7:00 p.m. All participants will be billed for their portion of the dinner. Attire for the dinner is business casual. If you have not already done so, please contact Misty Phillips at the ICI (202/326-5852 or [mphillips@ici.org](mailto:mphillips@ici.org)) to confirm your attendance at the meeting and dinner. We look forward to seeing you in Washington. Cynthia Jones Kathleen C. Joaquin Liberty Funds Services, Inc. Director – Transfer Agency Chair & International Operations Transfer Agent Advisory Committee Attachment Attachment (in .pdf format)

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