

MEMO# 7183

August 11, 1995

SMALL FUNDS CONFERENCE - NOVEMBER 9-10, 1995

August 11, 1995 TO: SMALL FUNDS COMMITTEE No. 14-95 SMALL FUNDS MEMBERS No. 8-95 RE: SMALL FUNDS CONFERENCE - NOVEMBER 9-10, 1995

You are cordially invited to attend the annual Small Funds* Conference which is scheduled for Novem 10, 1995, at the Stouffer Esmeralda Resort, Indian Wells, California. For those of you who have been regular attendees at the Spring meeting and annual Fall Small Fund Conference, you know the importance of these meetings in providing current information in the areas of SEC tax and pension, operations, marketing and legislation. The meetings are very casual and open discussion is encouraged as attendees often share problems and concerns unique to small fund groups. Good ideas are f exchanged at the meetings and through the year as friends stay in touch with each other. In addition, this is a good opportunity to meet and discuss matters with the Institute's senior staff. I strongly urge you to attend an like, bring one of your associates. As in previous years, suggestions for agenda items are warmly invited and there is a sheet attached w is devoted to your suggestions. We want to incorporate as many of your suggested agenda items as possible final agenda so please get them back to us as early as possible The conference will begin on Thursday morning, November 9 and will continue through lunch on Frida November 10. There will be a reception and dinner for conference participants and their spouses/guests on t evening of November 9. Attire for the meetings is casual. The Conference fee for members is \$85.00. In addition, there is a \$35.00 luncheon/dinner fee for spo or guests. Please complete the attached green Conference Registration Form and return it along with the reg fee to the Conference Administrator at the Institute by Wednesday, September 27, 1995. You will receive a confirmation within two weeks of sending in your registration form and fee. *

Member fund groups with total assets less than \$750 million (excluding money market funds) -2- Please make your hotel reservations directly with the Stouffer Esmeralda Resort prior to the cutoff da October 18, 1995 by calling 619/773-4444. Be sure to identify yourself as an ICI Conference attendee in orde receive the block rate of \$155.00 single/double per night. For those wishing to extend their hotel stay, the con rate is valid from three days prior until three days after the official conference dates. The hotel's address is: Stouffer Esmeralda Resort 44 Indian Wells Lane Indian Wells, California 92210-9971 To assist in your travel arrangements, the Institute has arranged for discounts from the following trave companies. To take advantage of each, please identify the File or Group Number and the fact that you are at an Investment Company Institute meeting: American Airlines 800-433-1790 Star File # S8090 Delta Airlines 800-241-6760 File # N1497 Avis* 800-331-1600 Group # D188984 *Avis located on property, but advance reservations are required. Taxi - Expect to pay \$35 - \$40 from airport to hotel. A preliminary agenda will be sent to attendees in September. We look forward to seeing you at the St Esmeralda Resort

in the Fall. Lynne M. Cannon Charles A. Eby Chairman Investment Company Institute
Attachments Enclosure SMALL FUNDS CONFERENCE Stouffer Esmeralda Resort Indian Wells,
California November 9-10, 1995 (Please type or print) NAME: FIRM: AGENDA ITEMS SHEET
PRIMARY TYPE OF DISTRIBUTION: ☐ Direct Market ☐ Sales Force ☐ Other (please describe)
SUGGESTIONS FOR AGENDA: Please return this completed form by September 27, 1995:
Charles A. Eby, III Investment Company Institute 1401 H Street, NW Suite 1200 Washington,
DC 20005 (202)326-5959 (fax number) NOTE: To register for the conference, please
complete and return the green Conference Registration Form with the applicable fees.
SMALL FUNDS CONFERENCE CONFERENCE REGISTRATION FORM (Hotel Room Reservations
must be made directly with the Hotel.) Stouffer Esmeralda Resort Indian Wells, California
November 9-10, 1995 PLEASE TYPE OR PRINT NAME (Conference Registrant/Attendee) FIRM
ADDRESS CITY TELEPHONE NO: FAX NO. REGISTRATION FEE: \$85.00 for each Conference
Registrant/Attendee \$35.00 for each spouse or guest Name of Spouse or Guest: TOTAL
FEES: \$ (check enclosed) Please return this completed green registration form by
September 27, 1995 to: Conference Administrator Investment Company Institute 1401 H
Street, NW Suite 1200 Washington, DC 20005 (202)326-5959 (fax number) Note: Make
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ide yourself as an ICI Conference attendee.

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