

**MEMO# 6383**

November 14, 1994

## **COMMITTEE MEETING - JANUARY 10, 1995**

November 14, 1994 TO: BANK BROKER/DEALER ADVISORY COMMITTEE NO. 24-94 RE: COMMITTEE MEETING - JANUARY 10, 1995

The next meeting of the Bank Broker/Dealer Advisory Committee and the Vendor Advisory Group will take place on Tuesday, January 10, 1995 at the Investment Company Institute which is located at 1401 H Street in Washington, D.C. The meeting will begin at 10:00 a.m., lunch will be provided and the meeting is expected to continue until approximately 4:00 p.m. For your convenience, we have reserved a block of sleeping rooms at the Marriott at Metro Center, located at 775 12th Street, N.W., for the night of Monday, January 9th at a rate of \$129.00 per night. To make room reservations, please call the hotel at 202/737-2200 and request a room in the Investment Company Institute block. Room reservations must be made by December 19, 1994. We have not arranged a dinner for the evening of January 9th. Please confirm your attendance at the meeting by completing the attached Meeting Response Form and returning it to Agnes Thomas by December 12, 1994 either by fax (202/326- 5853) or return mail to: Agnes Thomas Investment Company Institute 1401 H Street, NW 12th Floor Washington, D.C. 20005 We want to get your input for the January 10th meeting agenda! If there are items you would like to see on the agenda, please complete the attached Agenda Items Sheet and return it to Agnes Thomas along with the Meeting Response Form by December 12th. A summary of the September 13, 1994 meeting will be distributed shortly. We look forward to seeing you in Washington D.C. Alan Halfenger Diane Butler Chairman - Bank Broker/ Director - Operations Dealer Advisory Committee & Fund Custody Attachments

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