

**MEMO# 14692**

May 3, 2002

## **NOTICE OF MEETING -- JUNE 6, 2002**

[14692] May 3, 2002 TO: ACCOUNTING/TREASURERS COMMITTEE No. 19-02 INDEPENDENT ACCOUNTANTS ADVISORY COMMITTEE No. 3-02 RE: NOTICE OF MEETING -- JUNE 6, 2002

This is to inform you that there will be a joint meeting of the Accounting/Treasurers Committee and the Independent Accountants Advisory Group on Thursday, June 6, 2002 at the offices of the Investment Company Institute. The ICI is located at 1401 H Street, NW, in Washington, DC. The meeting will take place in the David Silver Conference Room, which is located on the twelfth floor. The meeting is scheduled to begin at 10:00 a.m. Lunch will be served and the meeting is expected to continue until approximately 1:00 p.m. For your convenience, we have reserved a block of sleeping rooms at the Crown Plaza Hotel for the night of Wednesday, June 5 at the rate of \$169. The Crown Plaza Hotel is located at 14th and K Streets, N.W. To make a reservation, please call the hotel at 1-800-637-3788 by Monday, May 13 and ask for a room in the ICI/Investment Company Institute block of rooms. Please complete the attached meeting response form (even if you do not plan to attend) and return it to Agnes Thomas by May 30 either by fax (202/326-8314) or return mail: Agnes Thomas Investment Company Institute 1401 H Street, NW Washington, DC 20005-2148 If you have any current issues which you would like to place on the meeting agenda please call Greg Smith at 202/326-5851 or include them on the attached meeting response form. An agenda for the June 6 meeting will follow. Gregory M. Smith Director - Operations/ Compliance & Fund Accounting Attachment (in .pdf format)

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