

MEMO# 16263

July 3, 2003

CHANGE IN MEETING DATES

[16263] July 3, 2003 TO: SALES DESK MANAGERS ROUNDTABLE No. 5-03 RE: CHANGE IN MEETING DATES Please note that we have changed the dates of the fall 2003 meeting of the Investment Company Institute's Sales Desk Managers Roundtable. The new dates for the meeting are October 9-10, 2003. The meeting will be held at the offices of American Express Financial Advisors in Minneapolis, MN. On Thursday, October 9th, the meeting will run from 1:00 – 5:00 pm and will include a tour of American Express's offices. An optional networking dinner will be held that evening (Restaurant TBD). On Friday, October 10th, the meeting will run from 8:30 am to 1 pm and will include a continental breakfast and lunch. A preliminary meeting agenda and travel information will be sent to you shortly. If you have any suggestions for discussion topics or speakers for the October meeting, please contact me at 202/326-5883 (email: brenner@ici.org). We look forward to seeing you in October. Linda Brenner Director - Operations & Continuing Education

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