

MEMO# 17734

July 1, 2004

NEW BCP MEMBERS MAILING LIST

ACTION REQUESTED [17734] July 1, 2004 TO: TECHNOLOGY ADVISORY COMMITTEE No. 17-04 BCP SUBCOMMITTEE RE: NEW BCP MEMBERS MAILING LIST In mid-July, we will begin a new mailing list for members who wish to receive ICI memo updates on developments relating to Business Continuity Planning (BCP). The new mailing list is intended for persons who need current information about issues involving BCP but who are not themselves on ICI's Technology Advisory Committee or BCP Subcommittee. This new mailing list allows us to expand the distribution of memos beyond our committee members to a broader audience. A member of the BCP mailing list will automatically receive copies of all memos that are sent to the Technology Advisory Committee and BCP Subcommittee except memos that involve committee-only business (e.g., notices of meetings, invitations to participate in conference calls, and draft comment letters). The total number of memos received by committee members will remain unchanged. We would appreciate your assistance in helping us identify and contact the person(s) within your firm who might benefit from receiving BCP memos. We ask that you circulate this notice within your firm and invite these interested persons to join this mailing list. To join the list, one should send an email to memberservices@ici.org with the subject "Add to the BCP Members mailing list." Questions about these mailing lists can be directed to memberservices@ici.org or (202) 326-5973. Thank you. Peter G. Salmon Director – Operations & Technology

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