

MEMO# 16826

November 26, 2003

BDAC MEETING NOTICE - FEBRUARY 11, 2004

[16826] November 26, 2003 TO: BROKER/DEALER ADVISORY COMMITTEE No. 34-03 RE: BDAC MEETING NOTICE - FEBRUARY 11, 2004 The next meeting of the Broker/Dealer Advisory Committee will take place on Wednesday, February 11, 2004 at the Raymond James Campus located at 880 Carillon Parkway, St. Petersburg, Florida. The meeting will be held in Tower 3. Continental breakfast will be available at 8:15 a.m. and we will begin the meeting at 9:00 a.m. Lunch will be served at noon and the meeting is expected to conclude by 3:00 p.m. A shuttle will be available from the hotel to Raymond James on Wednesday morning. And please note that Raymond James requires all visitors to sign in at the guard's desk and receive a badge. ACCOMMODATIONS AT THE RADISSON HOTEL AND CONFERENCE CENTER If you require overnight accommodations, please contact the Radisson Hotel and Conference Center located at 12600 Roosevelt Boulevard, St. Petersburg, FL. The room rate is \$119 plus tax (single/double). To make reservations, please call the hotel directly at 727-572- 7800 or central reservations at 800-333-3333 and be sure to mention that you want the BDAC/ICI Group room block. You must make your reservations no later than January 27 to receive the discounted room rate. BDAC DINNER ON FEBRUARY 10 We have selected two restaurants for the BDAC dine-around on February 10th – Berns Steakhouse and SideBerns. These sister restaurants, located in Tampa, are a block away from each other. Berns is known for their steak and SideBerns takes pride in their eclectic international cuisine. Dinner reservations are at 7:00 p.m. Transportation will be provided to and from the restaurant and hotel. Please give your restaurant preference on the attached meeting response sheet and let us know also if you will need transportation. Attendees will be billed for their portion of dinner. 2 MEETING ATTENDANCE Please complete the attached meeting response form and indicate whether or not you or a representative of your firm will be attending the February 11th meeting and the dinner on the 10th. A week prior to the meeting, attendees will receive a package containing attendee lists, a summary of discussion points and supporting documentation for the agenda topics. If you have any agenda items you wish to add, please include them on the form or email them to Justine Phoenix at justine@ici.org. FAX RESPONSE FORM BY JANUARY 2, 2004 Please fax the completed meeting response form to Agnes Thomas at fax number 202/326-8314 by January 2, 2004. ATTIRE Attire for the meeting and dinner is business casual. We look forward to seeing all of you in St. Petersburg! Nino Palermo Justine Phoenix Vice President – American Funds Service Company Director – Operations/ Chairman – Broker/Dealer Advisory Committee Distribution & Service Attachment (in .pdf format)

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