

**MEMO# 11115**

July 13, 1999

## **MARK YOUR CALENDAR - 1999 INVESTMENT COMPANY DIRECTORS CONFERENCE**

[11115] July 13, 1999 TO: BOARD OF GOVERNORS No. 47-99 INVESTMENT COMPANY DIRECTORS No. 8-99 PRIMARY CONTACTS - MEMBER COMPLEX No. 70-99 SEC RULES COMMITTEE No. 52-99 RE: MARK YOUR CALENDAR - 1999 INVESTMENT COMPANY DIRECTORS CONFERENCE

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The Investment Company Institute is holding its Sixth Annual Investment Company Directors Conference, October 27-29, 1999 in Washington, DC, and again on November 8-10, 1999 in Chicago, Illinois. We plan to devote one full day of the conference to interactive sessions focusing on the recommendations in the report of the Advisory Group on Best Practices for Fund Directors. In the past, the Directors Conference has been open only to Institute members and their directors and trustees. Because of the importance of the Best Practices report to all industry participants, the Institute will open the conference this year to non-members after a designated date. Attendance at each conference will be limited to 250 persons. The conference will open with registration and a reception on Wednesday evening, October 27 in Washington and on Monday evening, November 8 in Chicago. We anticipate that the program will end at noon on the last day of the conference and will be followed by an informal lunch from noon to 2:00. A preliminary program and registration form for this event will be mailed to you in early August. Marguerite C. Bateman Associate Counsel

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