

MEMO# 10780

March 9, 1999

NOTICE OF MEETING - MAY 7, 1999

[10780] March 9, 1999 TO: BOARD OF GOVERNORS No. 13-99 RE: NOTICE OF MEETING - MAY 7, 1999

The next regular meeting of the Board of Governors is scheduled for 9:30 am on Friday, May 7, 1999 at the Institute. The meeting will be preceded by an IMPAC candidate fundraising event at 8:15 am and followed by a luncheon. To assist you with scheduling, a preliminary schedule of events is attached. Please make a special note of the Reception and Dinner on May 6th. A speaker is being planned for the dinner. There will also be an IMPAC candidate fundraising reception preceding the dinner at 6:00 pm. For your convenience we are holding a block of rooms at: The Willard 1401 Pennsylvania Avenue, NW Washington, DC 20006 Telephone: (202) 628-9100 Fax: (202) 637-7326 Standard rooms are available for \$235.00 per night. To ensure that you receive the preferred room rate, please make your reservations before April 6th and mention that you are attending an ICI meeting. Please note that typically there is a heavy demand for hotel rooms in Washington during this period. Therefore, please secure room reservations as soon as possible. Please use the attached response form to indicate whether or not you will be attending the May events. I look forward to seeing you on May 7th. Matthew P. Fink
President Attachments

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