

MEMO# 4949

July 6, 1993

MISCELLANEOUS MATTERS

July 6, 1993 TO: DIRECT MARKETING COMMITTEE NO. 36-93 PUBLIC INFORMATION COMMITTEE NO. 38-93 SALES FORCE MARKETING COMMITTEE NO. 35-93 SHAREHOLDER COMMUNICATIONS COMMITTEE NO. 30-93 RE: MISCELLANEOUS MATTERS

1. Committee Meeting Schedule -
- We have had to "fine tune" the schedule for the October Committee meetings as follows:
Wed., Oct. 6 - Public Information Committee (Noon to 4:30 p.m.) Thurs., Oct. 7 - Direct Marketing Committee (morning) Shareholder Communications (afternoon) Fri., Oct. 8 - Sales Force Marketing (morning) You will receive more information and an agenda for your committee meeting(s) later this summer. The Joint Winter Meetings will be held at the Fairmont Hotel in New Orleans January 12-14. 2. Mutual Fund Marketing Newsletter -- Due to severe constraints on staff time, we are suspending publication of our Mutual Fund Marketing newsletter. We will continue publishing Mutual Fund News, which covers sales and marketing topics. This newsletter will be provided free of charge to all previous recipients of Mutual Fund Marketing. L. Erick Kanter Vice President Public Information and Marketing

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