

MEMO# 4649

March 31, 1993

NOTICE OF MEETING - MAY 13, 1993

March 31, 1993 TO: TRANSFER AGENT ADVISORY COMMITTEE NO. 24-93 RE: NOTICE OF MEETING - MAY 13, 1993 _____ This is to advise you that there will be a meeting of the Transfer Agent Advisory Committee on Thursday, May 13, 1993 at the Grand Hyatt Washington Hotel which is located at 1000 H Street, N.W. in Washington, D.C. The meeting will begin at 9:30 a.m., lunch will be served and the meeting will continue until approximately 2:30 p.m. For your convenience, we have reserved a block of sleeping rooms at The Grand Hyatt for the night of May 12 at the rate of \$145.00 single or double. To make a room reservation, please call the hotel at 202/582-1234 and request a room in the Investment Company Institute block. Room reservations must be made by April 21. Please complete the attached Meeting Response Form and return it to Rita Pemberton at the Institute either by fax (202/955-1164) or return mail to: Rita Pemberton Investment Company Institute 1600 M Street, N.W. - 6th Floor Washington, D.C. 20036 Future meetings for 1993 have been scheduled as follows: Thursday, September 9 Thursday, December 2 An agenda for the May 13 meeting will be sent shortly before the meeting date. William H. Smith Donald E. O'Connor Chairman - Transfer Agent Vice President - Operations Advisory Committee Attachment

Copyright © by the Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.