

MEMO# 16898

December 19, 2003

FEBRUARY 12 PENSION COMMITTEE MEETING IN WASHINGTON, DC -- WITH VIDEOCONFERENCING PARTICIPATION FROM SAN FRANCISCO, CA

[16898] December 19, 2003 TO: PENSION COMMITTEE No. 47-03 PENSION OPERATIONS ADVISORY COMMITTEE No. 74-03 RE: FEBRUARY 12 PENSION COMMITTEE MEETING IN WASHINGTON, DC -- WITH VIDEOCONFERENCING PARTICIPATION FROM SAN FRANCISCO, CA

The next joint meeting of the Pension Committee and the Pension Operations Advisory Committee will be held on Thursday, February 12, 2004 with a modified format. Specifically, this meeting will be video-conferenced from the David Silver Conference Room (on the 12th floor of the Institute's offices at 1401 H Street, NW, Washington, DC 20005) to San Francisco (where members may participate in a conference room at The Capital Group (One Market, Steuart Tower, Suite 1800, San Francisco, CA 94205). Because of the video-conferencing format, the meeting will begin at 1:00 pm in Washington, DC (10:00 am in San Francisco). Lunch will be served in both locations (12:00 pm in Washington; after the meeting in San Francisco). Meeting Response Form If you plan to attend the meeting, please e-mail or fax the attached meeting response form by Tuesday, February 10, 2004, to the Institute's Brenda Turner at bturner@ici.org or 202/326-5841. Agenda Suggestions A preliminary agenda will be distributed in advance of the meeting. Please provide your suggestions for issues to be discussed at the February 12 meeting to Keith Lawson at (lawson@ici.org or 202/326-5832), Kathy Ireland (kireland@ici.org or 202/371-5432), Tom Kim (tkim@ici.org or 202/326-5837) or Lisa Robinson (lrobinso@ici.org or 202/326-5835). Pat McCauley Chair, Pension Committee Attachment (in .pdf format)