

**MEMO# 18344**

December 16, 2004

## **BTAC MEETING NOTICE - FEBRUARY 3, 2005**

[18344] December 16, 2004 TO: BANK AND TRUST ADVISORY COMMITTEE No. 20-04 RE: BTAC MEETING NOTICE - FEBRUARY 3, 2005 The next meeting of the Bank and Trust Advisory Committee will be held on Thursday, February 3, 2005 at the offices of American Funds located at 3500 Wiseman Boulevard, San Antonio, TX. The meeting will take place in the Dealer Briefing Conference Room. Continental breakfast will be served at 8:15 a.m. and the meeting will start at 9:00 a.m. Lunch will be served at noon and the meeting is expected to conclude by 3:00 p.m. Attire for the meeting is business casual. Transportation will be available from the hotel to American Funds and will also be provided to the San Antonio International Airport immediately after the meeting. Further details regarding the transportation arrangements will be sent to you prior to the meeting. HOTEL ACCOMMODATIONS We have reserved a block of hotel rooms at the Hyatt Regency Hill Country for the nights of February 1 and 2 at the rate of \$169/night plus tax and \$10/day resort services fee. To make reservations please call 210-647-1234 and ask for a room in the Investment Company Institute block. Reservations must be made by January 16, 2005 to secure the room rate of \$169. Cancellations must be made 72 hours in advance of scheduled arrival date to avoid penalty. The Hyatt Regency Hill Country is located at 9800 Hyatt Resort Drive, San Antonio, TX. It is approximately 25 minutes by car/cab (16 miles) from the San Antonio International Airport. Click this link <http://hillcountry.hyatt.com/property/index.jhtml> for more information on the hotel. DINNER - FEBRUARY 2 We are planning a Committee dinner for February 2nd at 6:30 p.m. Details regarding the dinner will be sent to you as soon as arrangements are finalized. The Institute's policy is to bill individual committee members who choose to attend for their portion of the dinner. Please note that if you confirm attendance for the BTAC dinner and cancel within 48 hours of the scheduled event, you will still be charged for your portion of the pre-arranged dinner. 2 A meeting response form is attached. Please complete the form and fax to Agnes Thomas at 202/326-8314 by January 18, 2005. We look forward to seeing you in San Antonio! Stuart Bateman Kathleen C. Joaquin Vice President Director - Operations & Distribution Franklin Templeton Investor Services, Inc. Chairman - Bank and Trust Advisory Committee Attachment Attachment (in .pdf format)