

MEMO# 10681

January 29, 1999

NOTICE OF MEETING - MARCH 4, 1999; 1999 COMMITTEE MEETING DATES

[10681] January 29, 1999 TO: ACCOUNTING/TREASURERS COMMITTEE No. 3-99
INDEPENDENT ACCOUNTANTS ADVISORY COMMITTEE No. 1-99 RE: NOTICE OF MEETING -
MARCH 4, 1999; 1999 COMMITTEE MEETING DATES

This is to inform you that there will be a joint meeting of the Accounting/Treasurers Committee and the Independent Accountants Advisory Group on Thursday, March 4, 1999 at the offices of the Investment Company Institute. The ICI is located at 1401 H Street, NW, in Washington, DC. The meeting will take place in the David Silver Conference Room which is located on the twelfth floor. The meeting is scheduled to begin at 10:00 a.m. Ken Domingues, Chief Accountant of the Division of Investment Management will join the meeting at 11:00 a.m. to update the Committee on current SEC concerns. Lunch will be served and the meeting is expected to continue until approximately 1:00 p.m. An Accounting Policy Subcommittee meeting has been scheduled for the afternoon of Wednesday, March 3. A separate notice has been sent to members of that group. For your convenience, we have reserved a block of sleeping rooms at the J.W. Marriott Hotel for the night of Wednesday, March 3 at the rate of \$204. The J.W. Marriott Hotel is located at 1331 Pennsylvania Avenue, N.W. To make a reservation, please call the hotel at 202/393-2000 by February 10 and ask for a room in the ICI/Investment Company Institute block of rooms. Please complete the attached meeting response form (even if you do not plan to attend) and return it to Agnes Thomas by February 19 either by fax (202/326-8314) or return mail: Agnes Thomas Investment Company Institute 1401 H Street, NW Washington, DC 20005-2148 If you have any current issues which you would like to place on the meeting agenda please call Greg Smith at 202/326-5851 or include them on the attached meeting response form. An agenda for the March 4 meeting will follow. 1999 Committee Meeting Dates For your information, 1999 meetings of the Accounting/Treasurers Committee as well as the Institute's 1999 Tax & Accounting Conference have been scheduled as follows: Accounting/Treasurers Committee March 4, 1999 Accounting/Treasurers Committee June 3, 1999 Tax & Accounting Conference September 12 - 15, 1999 Accounting/Treasurers Committee December 2, 1999 Timothy J. Jacoby Gregory M. Smith Chair - Accounting/Treasurers Committee Director - Operations/ Compliance & Fund Accounting Attachment ACCOUNTING/TREASURERS COMMITTEE INDEPENDENT ACCOUNTANTS ADVISORY GROUP Thursday, March 4, 1999 Investment Company Institute 1401 H Street, NW Washington, DC 20005 Meeting Response Form NAME: FIRM: Please indicate below whether you plan to attend: YES NO Meeting Lunch Agenda Discussion Items 1. 2. Please send this completed form (even if you do not plan to attend) no later than March 7 either by facsimile (202/326-8314) or return mail to: Agnes Thomas Investment Company Institute 1401 H Street, NW Washington, DC 20005-2148 Please make your own hotel reservations by calling the J.W. Marriott Hotel at

202/393-2000 no later than February 10.

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