

**MEMO# 15350**

November 11, 2002

## **NOTICE OF MEETING - DECEMBER 4, 2002**

[15350] November 11, 2002 TO: ACCOUNTING POLICY SUBCOMMITTEE No. 2-02 RE: NOTICE OF MEETING - DECEMBER 4, 2002 A meeting of the Accounting Policy Subcommittee has been scheduled for December 4, 2002 at the offices of the Investment Company Institute, 1401 H Street, NW, Washington, D.C. The meeting will be held in the 11th Floor Conference Room. The meeting will begin at 3:00 p.m. and should conclude by 6:00 p.m. For your convenience we have reserved a block of sleeping rooms at the J.W. Marriott Hotel for the night of Wednesday, December 4 at the rate of \$219. The J.W. Marriott Hotel is located at 1331 Pennsylvania Avenue, N.W. To make a room reservation, please call the hotel at (202) 393-2000 or 1-800-228-9290 by Wednesday, November 20 and ask for a room in the ICI/Investment Company Institute block of rooms. Please indicate on the attached sheet whether you plan to attend the meeting. In addition, please provide any agenda items that you would like to discuss at the meeting. We look forward to seeing you on December 4th. Gregory M. Smith Director - Operations/ Compliance & Fund Accounting Attachment (in .pdf format)

---

Copyright © by the Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.