

**MEMO# 1227**

June 19, 1989

## **NOTICE OF TWO-DAY MEETING: JULY 25-26, 1989**

June 19, 1989 TO: BROKER/DEALER ADVISORY COMMITTEE NO. 28-89 RE: NOTICE OF TWO-DAY MEETING: JULY 25-26, 1989 \_\_\_\_\_

This is to confirm the two-day meeting of the Broker/Dealer Advisory Committee on Tuesday, July 25 and Wednesday, July 26, 1989. The meetings will be held at the Somerset Hilton which is located at 200 Atrium Drive, Somerset, New Jersey 08873. Continental breakfast and lunch will be served on both days. It is recommended that you fly into the Newark Airport which is closer to Somerset than either Kennedy or LaGuardia airports. If you want to avail yourself of shuttle transportation from Newark to the Somerset Hilton, please give us your flight information and expected time of arrival. We can then coordinate either a limousine or van to meet small groups. Please do not invite outside vendors to this two-day meeting as the sessions are open only to ICI member firms represented on the committee, NSCC and DTC. For your convenience, we have booked sleeping rooms at the Somerset Hilton for the nights of July 24 and 25 at the rate of \$85 per night for single and \$105 per night for double. To make hotel reservations, please call the Somerset Hilton at 201/469- 2600 no later than Sunday, July 9, 1989 and tell them you want a room in the Merrill Lynch/ICI Conference block . After July 9, the hotel will release the rooms to the general public. Merrill Lynch is inviting you to a casual cocktail reception and outdoor barbecue (weather permitting) on the night of Tuesday, July 25 at the hotel. The reception will begin at 6:00 p.m. followed by dinner at 7:00 p.m. Should the weather be inclement, the barbecue will be conducted indoors. As Merrill Lynch is hosting this function, it must provide the hotel with a guaranteed head count one week in advance. Accordingly, if you have indicated that you will attend but change your plans, you must let us know in advance so we can adjust the count. In order that we know exactly who will be attending this two-day meeting and dinner, we ask that you complete the attached blue form and return it to Rita Pemberton at the Institute by July 7, 1989. Or, if you prefer, please call Rita Pemberton at 202/955-3551 by July 7. An agenda and more detailed information regarding the times, meeting room names, etc. will be sent shortly. Donald E. O'Connor Vice President - Operations Attachment BROKER/DEALER ADVISORY COMMITTEE MEETINGS JULY 25-26, 1989 SOMERSET, NEW JERSEY NAME: \_\_\_\_\_ FIRM: \_\_\_\_\_

\_\_\_\_\_ ADDRESS: \_\_\_\_\_  
\_\_\_\_\_ City  
State Zip TELEPHONE NO: \_\_\_\_\_ Please indicate below as to whether or not you will attend the following functions: (Yes or No) July 25 Meeting \_\_\_\_\_ July 25 Dinner \_\_\_\_\_  
July 26 Meeting \_\_\_\_\_ To avail yourself of shuttle service from Newark Airport to the Somerset Hilton, please furnish the following information: \_\_\_\_\_  
\_\_\_\_\_ Airline Flight No. Date Expected Time of Arrival Please send this completed form by July 7, 1989 to: Rita Pemberton Investment Company Institute 1600 M

Street, N.W. - 6th Floor Washington, D.C. 20036 NOTE: You must make your hotel reservation by calling the Somerset Hilton at 201/469-2600 no later than Sunday, July 9, 1989. Ask for a room in the Merrill Lynch/ICI Conference block.

---

Copyright © by the Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.