

MEMO# 3582

March 12, 1992

NOTICE OF TWO-DAY MEETING - JUNE 22-23, 1992

March 12, 1992 TO: BROKER/DEALER ADVISORY COMMITTEE NO. 8-92 RE: NOTICE OF TWO-DAY MEETING - JUNE 22-23, 1992

This is to advise you that there will be a two-day meeting of the Broker/Dealer Advisory Committee on June 22 and 23, 1992. The meeting will be held in the Wintergarden Room at the Embassy Row Hotel which is located at 2015 Massachusetts Avenue, NW, Washington, DC 20036. The two-day schedule follows: June 22, 1992 2:00 p.m. - 5:00 p.m. - Meeting 6:00 p.m. - 9:00 p.m. - Reception/Dinner June 23, 1992 7:30 a.m. - 8:00 a.m. - Continental Breakfast 8:00 a.m. - 3:00 p.m. - Meeting (lunch included) We are also planning a reception and dinner for attendees on the evening of June 22, 1992. Dinner participants (and this includes those who say they will attend but don't show) will be billed later for their share of the total bill. For your convenience, we have reserved a block of sleeping rooms at the Embassy Row Hotel for the night of June 22 at a rate of \$140.00. To reserve a room, please call the hotel at 202/265- 1600 and request a room in the Investment Company Institute block. Room reservations must be made by May 1, 1992. Please complete the attached response form (even if you do not plan to attend) and return it by May 1 to Rita Pemberton either by fax (202/293-1058) or by return mail to: Rita Pemberton Investment Company Institute 1600 M Street, NW - 6th Floor Washington, DC 20036 -2- For your information, enclosed is an up-to-date committee list. A meeting agenda will follow later. Manuel R. Hernandez Donald E. O'Connor Chairman Vice President - Operations Attachement Enclosure BROKER/DEALER ADVISORY COMMITTEE MEETING JUNE 22-23, 1992 WASHINGTON, DC NAME FIRM Please indicate below whether you will be attending the following functions: YES NO June 22 Meeting * June 22 Reception/Dinner June 23 Meeting and Lunch Please send this completed form (even if you do not plan to attend) no later than May 1, 1992 to Rita Pemberton either by fax (202/293-1058) or by return mail to: Rita Pemberton Investment Company Institute 1600 M Street, NW - 6th Floor Washington, DC 20036 NOTE: to make a room reservation, please call the Embassy Row Hotel at 202/265-1600 and request a room in the Investment Company Institute block. * you will be billed as a participant in this function (If you specify yes but do not cancel 72 hours in advance , you will be billed even if you do not attend.)

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