

MEMO# 1504

October 31, 1989

JANUARY, 1990 BOARD OF GOVERNORS MEETING

October 31, 1989 TO: BOARD OF GOVERNORS NO. 66-89 RE: January, 1990 Board of Governors Meeting _____ The Institute's Board of Governors Winter meeting will be held January 23-25, 1990 at The Boulders in Carefree, Arizona. The program will begin with a reception and dinner on Tuesday evening, January 23. The Board will meet on Wednesday and Thursday mornings. A more detailed schedule of events will be sent several weeks prior to the meeting. Since The Boulders is a very popular resort, we are asking you to complete your room requests early to help ensure your accommodations. Please keep in mind that if you make any changes to the reservation after January 5, 1990, such as a complete cancellation or early departure, the hotel will assess charges for your first and last night. United Airlines and Delta will be offering a special rate for our group to fly into the Phoenix Sky Harbor Airport. From that point, it is about a forty-five minute drive by rental car to the hotel. Also, The Boulders van service is available at the Baggage Claim Area for a fee of \$23 per person each way. More detailed transportation information will be sent to you soon. Please complete the attached room reservation form and return it to the Institute. The Boulders will not take reservations over the phone. Please note that high season does not begin until January 22; therefore, anyone arriving before January 22, will have a lower rate for those nights. The rate for January 22 through January 28 will be the following: Single Occupancy Cassita (MAP) \$320 Double Occupancy Cassita (MAP) \$395 -over- Please send your completed registration form to Clare Glynn at the Institute as soon as possible. We will inform the hotel of your choice of room and guarantee it on your behalf. Enclosed is a brochure on The Boulders. C. Richard Pogue Senior Vice President Enc. R O O M R E S E R V A T I O N F O R M INVESTMENT COMPANY INSTITUTE BOARD OF GOVERNORS MEETING THE BOULDERS CAREFREE, ARIZONA JANUARY 23-25, 1990 NAME _____

NAME OF SPOUSE/GUEST _____

OTHER GUESTS _____

COMPANY _____

ADDRESS _____ PHONE _____

DATE OF ARRIVAL _____

DATE OF DEPARTURE _____

ACCOMMODATIONS DESIRED: Single Occupancy

Cassita _____ Double Occupancy Cassita _____ PLEASE RETURN THIS COMPLETED ROOM

RESERVATION FORM AS SOON AS POSSIBLE TO: Clare M. Glynn, Conference Director

Investment Company Institute 1600 M Street, NW Washington, DC 20036

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