

MEMO# 17156

March 1, 2004

COMPLIANCE ADVISORY COMMITTEE MEETING - DRAFT AGENDA

[17156] March 1, 2004 TO: COMPLIANCE ADVISORY COMMITTEE No. 28-04 RE: COMPLIANCE ADVISORY COMMITTEE MEETING - DRAFT AGENDA As we previously informed you,¹ the next meeting of the Compliance Advisory Committee is scheduled for Tuesday, March 16, 2004. The meeting will take place at the offices of the Investment Company Institute in Washington, D.C. Videoconference participation will be available from San Francisco, California. Lunch will be served in both locations – prior to the meeting in Washington and following the meeting in San Francisco. The details for the two locations are set forth below. East Coast (1:00 p.m. Eastern Time) West Coast (10:00 a.m. Pacific Time) Investment Company Institute Charles Schwab 1401 H Street, N.W. 120 Kearny Street 12th Floor David Silver Conf. Room 29th Floor, Fairmont Conf. Room Washington, D.C. 20005 San Francisco, CA 94108 Attached is the draft agenda for the meeting. If there are other matters that you would like to discuss at the meeting, please include them on the attached response form, or if you prefer, you may contact me directly by phone (202) 326-5923, by fax at (202) 326-5827, or by email (bsimmons@ici.org). Finally, if you have not already done so, please return the attached response form to my assistant, Stephanie Holly, to let her know whether you, or someone on your behalf, will be attending the meeting, and if so, at which location you will be attending. Stephanie can be reached by phone at (202) 326-5814, by fax at (202) 326-5827, and by email at sholly@ici.org. We look forward to seeing you on Tuesday, March 16th. Barry E. Simmons Associate Counsel Attachments (in .pdf format) 1 See Memorandum to Compliance Advisory Committee No. 19-04 [17094], dated February 11, 2004.

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