

MEMO# 13431

April 20, 2001

JUNE 4 AND 5 TAX COMMITTEE MEETINGS IN MINNEAPOLIS, MN

[13431] April 20, 2001 TO: TAX COMMITTEE No. 16-01 RE: JUNE 4 AND 5 TAX COMMITTEE MEETINGS IN MINNEAPOLIS, MN The next regularly scheduled meetings of the Tax Committee will be held in Minneapolis, Minnesota at the Marquette Hotel (710 Marquette Avenue) on June 4 and 5, 2001. Preliminary agendas for these meetings will be distributed approximately two weeks before the meetings. Attire for these meetings will be business casual. June 4 Subcommittee Meeting The subcommittee meeting, which will begin at 2:00 p.m. on Monday June 4, will focus on distribution-related issues. Among the items that we will discuss are: after-tax return calculation issues, year-end distribution issues, tax accounting rules for calculating year-end distribution requirements, and possible proposals for improving year-end tax reporting. Lunch will be available before the meeting. June 5 Tax Committee Meeting The regular meeting of the Tax Committee, which will focus on both ongoing projects and current developments, will begin on Tuesday, June 5 at 9:30 a.m. (rather than the usual starting time of 10:00 a.m.). Lunch will be available after the meeting. Meeting Response Form If you plan to attend either (or both) of these meetings, please complete the attached meeting response form and either fax it to Ezella Wynn at 202-218-3560 or e-mail it to her at ewynn@ici.org. We will advise those who return the meeting response form of any other activities (e.g., a committee dinner) that we are able to arrange. Hotel Reservations Please make your hotel reservations by calling the Marquette Hotel directly at 612-215- 2096. To receive the preferred hotel rate of \$155.00 single/double occupancy that has been arranged, reserve your hotel room by May 4, 2001 and mention the Investment Company Institute when making the reservation. 2Suggestions for Meeting Topics Please forward to Keith Lawson (at 202/326-5832 or lawson@ici.org) or Deanna Flores (at 202/371-5436 or dflores@ici.org) any suggestions that you have for issues to be discussed at these meetings. Keith Lawson Senior Counsel Attachment Attachment (in .pdf format)