

**MEMO# 12487**

August 15, 2000

## **OCTOBER BOARD MEETING**

[12487] August 15, 2000 TO: BOARD OF GOVERNORS No. 49-00 RE: OCTOBER BOARD MEETING The first meeting of the Board of Governors for Fiscal Year 2001 is scheduled for Friday, October 6, 2000 at 9:30 am in the David Silver Conference Room on the 12th Floor of the Institute (1401 H Street, NW, Washington). The meeting is expected to end no later than 2:00 pm. To assist you with scheduling, a preliminary schedule of events is enclosed. Please make a special note of the dinner on October 5th to commemorate the 60th Anniversary of the 1940 Act and the 60th Anniversary of the Institute. For your convenience, we are holding a block of rooms at: The St. Regis Hotel 923 16th & K Streets, NW Washington, DC 20006 Reservations: (202) 879-6911 Phone: (202) 638-2626 / Fax: (202) 638-4231 Standard rooms are available for \$265.00 per night. To ensure that you receive the preferred room rate, please make your reservations before August 28th and mention that you are attending an ICI meeting. Please note that typically there is a heavy demand for hotel rooms in Washington during this period. Therefore, please secure room reservations prior to the cut-off date. Please return the completed response form via fax to indicate whether or not you will be attending the October events. Also enclosed is a preliminary program and hotel information for the January 29 – 30, 2001 Board of Governors meeting. To make your reservation, please call the hotel directly at (760) 321-8282 no later than December 23, 2000. I look forward to seeing you in October. Matthew P. Fink President Attachments Attachment no. 1 (in .pdf format) 2