

**MEMO# 16701**

October 24, 2003

## **COMPLIANCE ADVISORY COMMITTEE MEETING NOVEMBER 11TH - DRAFT AGENDA**

[16701] October 24, 2003 TO: COMPLIANCE ADVISORY COMMITTEE No. 90-03 RE: COMPLIANCE ADVISORY COMMITTEE MEETING NOVEMBER 11TH - DRAFT AGENDA As we previously informed you,<sup>1</sup> the next meeting of the Compliance Advisory Committee is scheduled for Tuesday, November 11, 2003. The meeting will take place at the offices of the Investment Company Institute in Washington, D.C. Videoconference participation will be available from San Francisco, California. (As a reminder, please note that the meeting will begin shortly after the conclusion of the Institute's Anti-Money Laundering Conference, which begins in Washington, D.C. on November 10th and ends at noon on November 11th.) Lunch will be served in both locations - prior to the meeting in Washington and following the meeting in San Francisco. The details for the two locations are set forth below. West Coast (10:30 a.m. Pacific Time) East Coast (1:30 p.m. Eastern Time) Barclays Global Investors Investment Company Institute 45 Fremont Street 1401 H Street, N.W. - 12th Floor San Francisco, CA Washington, D.C. Attached is the draft agenda for the meeting. If there are other matters that you would like to discuss at the meeting, please include them on the attached response form, or if you prefer, you may contact me directly by phone (202) 326-5923, by fax at (202) 326-5827, or by email (bsimmons@ici.org). Finally, if you have not already done so, please return the attached response form to my assistant, Stephanie Holly, to let her know whether you, or someone on your behalf, will be attending the meeting, and if so, at which location you will be attending. Stephanie can be reached by phone at (202) 326-5814, by fax at (202) 326-5827, and by email at sholly@ici.org. We look forward to seeing you on November 11th. Barry E. Simmons Associate Counsel 1 See Memorandum to Compliance Advisory Committee No. 78-03, dated September 29, 2003. 2 Attachment (in .pdf format)

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