

**MEMO# 11682**

March 1, 2000

## **PENSION OPERATIONS ADVISORY COMMITTEE MEETING SCHEDULED FOR WEDNESDAY, MAY 3, 2000.**

[11682] March 1, 2000 TO: PENSION OPERATIONS ADVISORY COMMITTEE No. 16-00 RE: PENSION OPERATIONS ADVISORY COMMITTEE MEETING SCHEDULED FOR WEDNESDAY, MAY 3, 2000. \_\_\_\_\_ The next meeting of the Pension Operations Advisory Committee is scheduled for Wednesday, May 3, 2000. The meeting will be held in the David Silver Conference Room at the Institute's offices at 1401 H Street, NW, 12th Floor, Washington, DC from 10:00 a.m. to 2:00 p.m. Breakfast and lunch will be served at the meeting. We are soliciting items for the meeting agenda. Please call myself with agenda suggestions at (202) 218-3563 or Russ Galer at (202) 326-5835, or identify issues you would like discussed at the meeting on the attached response form. To assist us in obtaining an accurate registration of attendees, please indicate on the attached response form if you or an alternate plan to attend the meeting and the lunch. Looking forward to seeing you on May 3rd. Kathryn A. Ricard Associate Counsel

ATTENDANCE RESPONSE FORM INVESTMENT COMPANY INSTITUTE PENSION OPERATIONS ADVISORY COMMITTEE MEETING Wednesday, May 3, 2000 @ 10:00 a.m. Please fax this portion No Later Than Wednesday, April 26, 2000 to Melanie Washington , Investment Company Institute, 202-326-5841. YES NO \_\_\_\_\_ Pension Operations Advisory Committee Meeting - 10:00 a.m. \_\_\_\_\_ Lunch - 12:00 Noon \_\_\_\_\_ or \_\_\_\_\_ COMMITTEE MEMBER'S NAME ALTERNATE'S NAME \_\_\_\_\_ COMPANY NAME Please check here if you need special services due to a disability. Please list any possible agenda items. A preliminary agenda will be sent prior to the meeting.

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should not be considered a substitute for, legal advice.