

**MEMO# 17893**

August 13, 2004

## **AGENDA AND BACKGROUND MATERIALS FOR AUGUST 16 CONFERENCE CALL ON DISCLOSURE TO PLAN SPONSORS AND PARTICIPANTS**

[17893] August 13, 2004 TO: PENSION COMMITTEE No. 38-04 RE: AGENDA AND BACKGROUND MATERIALS FOR AUGUST 16 CONFERENCE CALL ON DISCLOSURE TO PLAN SPONSORS AND PARTICIPANTS As we previously informed you,<sup>1</sup> a conference call has been scheduled for Monday, August 16, at 2:00 p.m. Eastern time, to discuss fee and expense disclosure to plan sponsors and plan participants. As you are aware, the ERISA Advisory Council is currently studying these topics. Attached for your review are (1) an agenda for the call, (2) descriptions of the two ERISA Advisory Council Working Groups addressing these issues, and (3) the Institute's comment letter submitted to the SEC on point of sale disclosure, which addresses fee disclosure in the context of broker dealers. If you would like to participate in this call and have not yet responded, please complete the attached response form and fax it to Brenda Turner at (202) 326-5841 or e-mail at bturner@ici.org by noon, August 16. To participate in the call, please dial 1-800-779-0375 and enter passcode 32196. If you have any questions about the call, please contact Kathy Ireland (at 202-371-5432 or kireland@ici.org) or me (at 202-326-5837 or tkim@ici.org). Thomas T. Kim Associate Counsel Attachments (in .pdf format) 1 See Institute Memorandum (# 17821) to Pension Committee No. 34-04, dated July 29, 2004.

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