

**MEMO# 5249**

October 19, 1993

## **JANUARY 1994 BOARD OF GOVERNORS MEETING**

October 19, 1993 TO: BOARD OF GOVERNORS NO. 95-93 RE: JANUARY 1994 BOARD OF GOVERNORS MEETING \_\_\_\_\_ The Institute's next Board of Governors meeting will be held January 24-26, 1994 at the Four Seasons Resort Nevis, West Indies. The program will begin with a reception and dinner on Monday evening, January 24. The Board will meet on Tuesday and Wednesday mornings. Another reception and dinner is scheduled for Tuesday evening. Golf and tennis tournaments will be offered on Monday afternoon. A more detailed schedule of events will be sent several weeks prior to the meeting. Since the Four Seasons Nevis is a VERY popular resort, we are asking you to complete your room requests as quickly as possible. Please remember that it is considerably easier to cancel extra nights (by January 3, 1994) than it will be to add nights. Nevis is a very small island located in the West Indies near its sister island, St. Kitts. It is best reached by arranging air travel through San Juan to St. Kitts and then taking a 35 minute trip by boat to Nevis (see brochure). Upon arrival in St. Kitts, you will be met at the airport by representatives from the Four Seasons Nevis resort who will arrange ground transportation for you to the Four Seasons registration desk on St. Kitts. We are requesting that you provide us with your flight information so that we can arrange for you to be met at the St. Kitts airport. You will receive your hotel accommodations and room keys at this time. After registering, you will board a boat for the short trip over to the Four Seasons resort. The cost is \$30 per person round trip and will be added to your hotel room charges. Please complete the enclosed registration form so that we can make your room reservations and also arrange for your ground transportation. Four Seasons will not take a reservation over the phone. The Institute's corporate rate will be available to you for the length of your stay. All rooms are deluxe ocean view. You will receive a confirmation of your reservation directly from the Four Seasons Nevis. We look forward to seeing you in January.

Matthew P. Fink President Enclosures R O O M R E S E R V A T I O N F O R M INVESTMENT COMPANY INSTITUTE BOARD OF GOVERNORS MEETING FOUR SEASONS RESORT NEVIS

JANUARY 24-26, 1994 NAME: \_\_\_\_\_ NAME OF SPOUSE/GUEST \_\_\_\_\_ COMPANY: \_\_\_\_\_

\_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

\_\_\_\_\_ DATE OF ARRIVAL: \_\_\_\_\_ FLIGHT #: \_\_\_\_\_  
\_\_\_\_\_ TIME: \_\_\_\_\_ DATE OF DEPARTURE \_\_\_\_\_ FLIGHT #: \_\_\_\_\_ TIME: \_\_\_\_\_

ACCOMMODATIONS DESIRED: Single \$430 \_\_\_\_\_ Double \$430 \_\_\_\_\_ PLEASE  
RETURN THIS COMPLETED FORM AS SOON AS POSSIBLE TO: Clare M. Glynn, Conference  
Director Investment Company Institute 1600 M Street, NW Washington, DC 20036 Fax:  
202-955-6230 Phone: 202-955-3555

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