

MEMO# 16833

December 2, 2003

UPDATING DISTRIBUTION LIST FOR 2003 YEAR-END TAX REPORTING

[16833] December 2, 2003 TO: ACCOUNTING/TREASURERS MEMBERS No. 49-03 BANK AND TRUST ADVISORY COMMITTEE No. 16-03 BROKER/DEALER ADVISORY COMMITTEE No. 36-03 CLOSED-END INVESTMENT COMPANY MEMBERS No. 100-03 OPERATIONS MEMBERS No. 36-03 TAX MEMBERS No. 66-03 TRANSFER AGENT ADVISORY COMMITTEE No. 107-03 RE: UPDATING DISTRIBUTION LIST FOR 2003 YEAR-END TAX REPORTING The 2003 year-end tax reporting information distribution list -- listing firms interested in receiving year-end tax information from investment companies -- has been updated and is available on the Institute website at <http://members.ici.org/yearendtax.do>. As we will update the contact list on the Institute website if we receive additional requests from brokers and banks to be included on the list, we encourage you to check the website for the most recent version of the list before sending year-end tax information to intermediaries. Catherine Barré
Associate Counsel

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