MEMO# 3727

April 24, 1992

## **NOTICE OF MEETING - JUNE 16, 1992**

April 24, 1992 TO: ACCOUNTING/TREASURERS COMMITTEE NO. 20-92 RE: NOTICE OF MEETING - JUNE 16, 1992 This is to advise you that there will be a meeting of the Accounting/Treasurers Committee on June 16, 1992 in Salon A at The Back Bay Hilton located at 40 Dalton Street, Boston, Massachusetts 02115. The meeting will begin at 10:00 a.m., lunch will be served and the meeting will continue until approximately 3:30 p.m. For your convenience, we have reserved a block of rooms at the Back Bay Hilton for the night of June 15 at the rate of \$125.00 single or double. To make a room reservation for yourself, please call the hotel at 617/236-1100 and request a room in the Investment Company Institute block. Room reservations must be made by May 25. So that we will know who to expect in Boston for the June 16 meeting, please complete the attached response form and return it to Rita Pemberton (even if you do not plan to attend) by May 15, 1992 either by fax (202/293-1058) or by return mail to: Rita Pemberton Investment Company Institute 1600 M Street, NW - 6th Floor Washington, DC 20036 An agenda will be sent shortly. Donald E. O'Connor Vice President - Operations Attachement ACCOUNTING/TREASURERS COMMITTEE MEETING June 16, 1992 Boston, Massachusetts I WILL [] I WILL NOT [] attend the June 16 meeting of the Accounting/Treasurers Committee in Boston. NAME FIRM Please return this completed form to Rita Pemberton by May 15 either by fax (202/293-1058) or by return mail to: Rita Pemberton Investment Company Institute 1600 M Street, NW - 6th Floor Washington, DC 20036 Note: to make a hotel reservation, please call the Back Bay Hilton at 617/236-1100 and request a room in the Investment Company Institute block. The reservation must be made by May 25.

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