

**MEMO# 12887**

November 29, 2000

## **PRELIMINARY AGENDA - JANUARY 11TH COMMITTEE MEETING IN SAN ANTONIO**

[12887] November 29, 2000 TO: PENSION OPERATIONS ADVISORY COMMITTEE No. 87-00  
RE: PRELIMINARY AGENDA - JANUARY 11TH COMMITTEE MEETING IN SAN ANTONIO As you were previously informed, the next Pension Operations Advisory Committee meeting will be held Thursday, January 11th at the offices of the American Funds Group located at 3500 Wiseman Blvd., San Antonio, Texas from 9:30 a.m. to approximately 2:00 p.m. If you plan to attend the meeting, please complete the attached Attendance Response Form and return it to ICI by fax. We have arranged for a block of rooms to be held at the nearby Hyatt Regency Hill Country Resort Hotel at the rate of \$179 per night. The hotel is located at 9800 Hyatt Resort Drive, San Antonio, TX. Please make your hotel reservations by December 20, 2000 to guarantee this rate. The hotel's telephone number is 210-647-1234. Please identify yourself as being with the Investment Company Institute. Transportation to and from the airport can be arranged via the hotel's transportation company, World Trans, at 210-520-4093 at a cost of \$20.00 one way or \$40.00 round trip. To use this service you must call in advance to make a reservation. At your request the cost of the service can be added to your hotel bill. The offices of the American Funds Group and the hotel are approximately ½ hour from the airport. We have attached a preliminary agenda for the meeting, which will be finalized and distributed prior to the meeting. If you would like to suggest additional agenda items, please describe them on the attached Attendance Response Form, or contact the undersigned at rgaler@ici.org or 202-326-5835. We look forward to seeing you in San Antonio. Russell G. Galer Senior Counsel 2Attendance Response Form Investment Company Institute Pension Operations Advisory Committee Meeting January 11th, 2000 American Funds Group 3500 Wiseman Blvd. San Antonio, Texas 78251 Please fax this response form no later than January 4, 2001 to Melanie Washington, Investment Company Institute, at 202-326-5841. YES NO \_\_\_\_ Pension Operations Advisory Committee Meeting - 9:30 a.m. \_\_\_\_ Lunch - 12:30 p.m. \_\_\_\_ Hyatt Regency Hill Country Resort Hotel Reservation (Reminder: You must make your own hotel reservation). Committee Member's Name Company Name Phone Number Please list any possible agenda items. A final agenda will be sent prior to the meeting. 1.

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\_\_\_\_ 3.  
\_\_\_\_ 4.  
\_\_\_\_ Attachment (in  
.pdf format)

abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.