

MEMO# 930

January 18, 1989

NOTICE OF MEETING - MARCH 11, 1989

January 18, 1989 TO: OPERATIONS COMMITTEE NO. 3-89 RE: NOTICE OF MEETING - MARCH 11, 1989 _____ This is to advise you that the next Operations Committee Meeting will be held on Saturday, March 11, 1989 at 8:30 a.m. at Marriott's Desert Springs Resort which is located at 74855 Country Club Drive at Palm Desert, California. This meeting immediately preceeds the FBA/CCH Mutual Funds and Investment Management Conference which is being held from March 13 to 16, 1989 at Marriott's Desert Springs. For your convenience, we have reserved sleeping rooms for the nights of March 10 and 11 at Marriott's Desert Springs at the rate of \$210.00 per night (single/double). In order to make room resevations, you must call the hotel at 619/341-2211 by Friday, February 17, 1989 and tell them you want a room in the ICI or Investment Company Institute block. EVEN THOUGH THE CUT-OFF DATE IS NOT UNTIL FEBRUARY 17, WE URGE YOU TO CALL THE HOTEL AS SOON AS POSSIBLE AS THEY ARE VERY BUSY WITH THE MUTUAL FUNDS CONFERENCE AND IT WOULD BE BETTER TO RESERVE ROOMS NOW AND CANCEL THEM LATER THAN TO WAIT UNTIL LATER WHEN IT MIGHT BE IMPOSSIBLE TO GET THEM. Please let us know whether or not you plan to attend the March 11 Operations Committee meeting by completing the attached form and sending it to Rita Pemberton at the Investment Company Institute, 1600 M Street, N.W. - 6th Floor, Washington, D.C. 20036 by Friday, February 17, 1989. Or, if you prefer, please call Rita at 202/955-3551 by the 17th. An agenda book and the meeting room name will be sent to you shortly before the meeting. Donald E. O'Connor Vice President - Operations Attachment OPERATIONS COMMITTEE MEETING Marriott's Desert Springs Resort Palm Desert, CA March 11, 1989 I WILL [] I WILL NOT [] attend the Operations Committee meeting in Palm Desert, California on Saturday, March 11, 1989. _____

NAME FIRM Send this completed form to: Rita Pemberton
Investment Company Institute 1600 M Street, N.W. - 6th Floor Washington, D.C. 20036
NOTE: MAKE YOUR HOTEL RESERVATIONS DIRECTLY WITH MARRIOTT DESERT SPRINGS BY PROMPTLY CALLING 619/341-2211. AS STATED IN THE MEMO, THE CUT-OFF DATE IS FEBRUARY 17 BUT WE URGE YOU TO MAKE YOUR ROOM RESERVATIONS NOW.