

**MEMO# 13976** 

September 26, 2001

## REMINDER - NOTICE OF MEETING - OCTOBER 16, 2001

[13976] September 26, 2001 TO: VARIABLE INSURANCE PRODUCTS ADVISORY COMMITTEE No. 2-01 RE: REMINDER - NOTICE OF MEETING - OCTOBER 16, 2001 The first meeting of the Variable Insurance Products Advisory Committee will be held as scheduled on Tuesday, October 16, 2001 at the offices of the Investment Company Institute, 1401 H Street, N.W., Washington, D.C. However, in light of the tragic events of September 11, Committee members will be permitted to participate by phone for this meeting. In addition, to allow members additional time to travel to the Washington, D.C. area and to accommodate those members who will participate by phone from the west coast, the meeting will now be held at 11:00 a.m. in the David Silver Conference Room on the 12th floor instead of the original 10:00 a.m. scheduled start time. Lunch will be served at the meeting. Please indicate in the space provided below whether you or an alternate plan to attend the meeting in person or by phone. If you plan to participate by phone, please provide a phone number where our conference call coordinator can reach you at the time of the meeting. In addition, please provide on the form below any items that you would like to discuss at the meeting. A draft agenda will follow under separate cover. Ari Burstein Associate Counsel Please return to Brenda Turner by fax at 202-326-5839 at the Investment Company Institute, by October 3, 2001. Yes No \_\_\_ \_ Attending Meeting \_\_\_ In Person \_\_\_ Via Phone Phone Number: Print Name of Attendee \_\_\_\_\_\_ Suggested Agenda Items Company Name

Copyright © by the Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.