

MEMO# 11264

September 23, 1999

1999 INVESTMENT COMPANY DIRECTORS CONFERENCE - FINAL PROGRAM

[11264] September 23, 1999 TO: BOARD OF GOVERNORS No. 59-99 INVESTMENT COMPANY DIRECTORS No. 10-99 PRIMARY CONTACTS - MEMBER COMPLEX No. 86-99 SEC RULES COMMITTEE No. 70-99 RE: 1999 INVESTMENT COMPANY DIRECTORS CONFERENCE - FINAL PROGRAM

The Investment Company Institute is holding its Sixth Annual Investment Company Directors Conference, October 27-29, 1999 at the Capital Hilton Hotel in Washington, DC and again on November 8-10, 1999 at the Inter-Continental Chicago Hotel in Illinois. Enclosed is the final program and registration form for each location. The conference will feature a varied program of industry experts, government officials and experienced fund directors sharing their perspectives on issues of interest and concern to the fund director community. Additionally, it will provide opportunities for fund directors to meet with their peers informally and in group discussions. We plan to devote one full day of the conference to interactive sessions focusing on the recommendations in the report of the Advisory Group on Best Practices for Fund Directors. In the past, the Directors Conference has been open only to Institute members and their directors and trustees. Because of the importance of the Best Practices report to all industry participants, the Institute will open the conference this year to non-members after a designated date. Please see the final program for the specific details on registration and hotel information. Attendance at the conference is limited to 250 persons. Please note that discount airfare is available for the conference through US Airways. Please call (877) 874-7687 and select option 2 (for meetings and conventions) and reference gold file number 76670812. Questions regarding registration should be directed to the Institute's Conference Division at 202/326-5968. Marguerite C. Bateman Associate Counsel Enclosures

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