

**MEMO# 4069**

September 2, 1992

## **NOTICE OF MEETING - OCTOBER 15, 1992**

September 2, 1992 TO: TRANSFER AGENT ADVISORY COMMITTEE NO. 49-92 RE: NOTICE OF MEETING - OCTOBER 15, 1992

This is to advise you that there will be a meeting of the Transfer Agent Advisory Committee on Thursday, October 15, 1992 at the Omni Parker House Hotel which is located at 60 School Street in Boston, Massachusetts. The meeting will begin with continental breakfast at 9:00 am. Lunch will be served and the meeting will continue until approximately 2:30 pm. For your convenience, we have reserved a block of sleeping rooms at the Omni Parker House Hotel at a rate of \$160.00 for the night of October 14. To make a reservation, please call the hotel at 1-800-THE-OMNI or 617/227-8600 and request a room in the Investment Company Institute block. Room reservations must be made by September 18. Please complete the attached Meeting Response Form and return it to Rita Pemberton no later than September 18 either by fax (202/293-1058) or by return mail to: Rita Pemberton Investment Company Institute 1600 M Street, N.W. - 6th Floor Washington, D.C. 20036 A meeting agenda will be sent shortly. Donald E. O'Connor Vice President -Operations  
Attachment

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