

**MEMO# 16032**

May 9, 2003

## **DRAFT AGENDA FOR COMMITTEE MEETING ON MAY 28TH**

[16032] May 9, 2003 TO: INTERNAL AUDIT ADVISORY COMMITTEE No. 2-03 RE: DRAFT AGENDA FOR COMMITTEE MEETING ON MAY 28TH As we previously informed you,<sup>1</sup> the next meeting of the Internal Audit Advisory Committee is scheduled for Wednesday, May 28th. The meeting will take place at the offices of the Investment Company Institute, 1401 H Street, NW, Washington, D.C. The meeting will be held in the David Silver Conference Room on the 12th Floor, and will run from 10:00 a.m. to 3:00 p.m., Eastern time. Lunch will be served during the meeting. Please join us, and our special guest, John Walsh, Chief Counsel in the SEC's Office of Compliance Inspections & Examinations, who will update the Committee on current SEC issues and concerns. Attached is the draft agenda. If there are other matters that you would like to discuss at the meeting, please contact me by phone at (202) 326-5923 or by email at [bsimmons@ici.org](mailto:bsimmons@ici.org). If you have not already done so, please return the attached response form to my assistant, Stephanie Holly, to let her know if you, or someone on your behalf, will be attending the meeting. Stephanie can be reached by phone at (202) 326-5814, by facsimile at (202) 326- 5827, and by email at [sholly@ici.org](mailto:sholly@ici.org). We look forward to seeing you on May 28th. Barry E. Simmons Associate Counsel

Attachment (in .pdf format) 1 See ICI Memorandum Number 15824, dated March 28, 2003.