

MEMO# 9426

November 18, 1997

1) NEW COMMITTEE CHAIRMAN 2) IMPORTANT DATES FOR 1998

[9426] November 18, 1997 TO: OPERATIONS COMMITTEE No. 38-97 RE: 1) NEW COMMITTEE CHAIRMAN 2) IMPORTANT DATES FOR 1998

_____ The Institute is pleased to announce that Bill Smith, President of Pioneering Services Corporation, has agreed to succeed Ralph Spuehler as the Institutes Operations Committee Chairman. As many of you know, Bill has long been an active contributor to ICIs operations programs and he brings a wealth of domestic and international experience to the committees proceedings from his many years of leadership in the mutual fund operations community. Please mark your calendar for the next committee meeting which will take place on April 23, 1998 at the ICI offices in Washington, D.C. A committee dinner is also being arranged for the evening of April 22nd. Details for the meeting, dinner and hotel accommodations are forthcoming in the next few weeks. Also, please mark your calendar for the 1998 Operations Conference and Vendor Exhibition. It will be held in Chicago, IL on November 1-4. Dont miss these important events. We look forward to seeing you! Donald J. Boteler Vice President - Operations & Training

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