

MEMO# 15725

March 4, 2003

MAY 15, 2003 MEETING

[15725] March 4, 2003 TO: TECHNOLOGY ADVISORY COMMITTEE No. 2-03 RE: MAY 15, 2003 MEETING The next meeting of the Technology Advisory Committee will take place on Thursday, May 15, 2003 in the David Silver Conference Room (12th Floor) of the Investment Company Institute 1401 H Street, NW Washington, DC. The session will begin at 9:00 a.m. with "shop talk" discussion. The meeting is scheduled to begin at 10:00 a.m. and conclude at approximately 3:00 p.m. Please complete the attached attendance sheet so that we may determine who will attend the meeting. PLEASE REMEMBER TO SUBMIT YOUR DISCUSSION TOPICS FOR "SHOP TALK". There will be a Committee dinner held on May 14. The dinner will take place at Butterfield 9 that is located at 600 14th Street, NW. A reception will begin at 6:30 p.m. and dinner will follow at 7:00 p.m. The restaurant may be contacted at (202) 289-8810 and the attire is business casual. Unfortunately, the Institute is not able to secure a block of rooms at a suitable hotel convenient to the meeting. The date of our meeting coincides with a very busy week in Washington DC. As such, if you plan to join us for dinner and require a hotel room for the evening of May 14, we suggest that you make the necessary reservations as soon as possible. A preliminary agenda for the May meeting will be sent to your attention in April. If you have any questions regarding the meeting you may contact Peter Salmon at 202/326-5869 or salmon@ici.org. We look forward to seeing you in Washington! Alan D. Greene Peter G. Salmon State Street Director, Operations & Technology Chairman Technology Advisory Committee Attachment (in .pdf format)