

MEMO# 2328

November 19, 1990

FUTURE MARKETING COMMITTEE MEETINGS

November 19, 1990 TO: MARKETING COMMITTEE NO. 24-90 RE: FUTURE MARKETING COMMITTEE MEETINGS _____ Jon

Fossel, President & CEO, Oppenheimer Management, has been appointed by the Board of Governors to succeed Jim Riepe as Chairman of the Marketing Committee. Mr. Fossel has asked me to establish future meeting dates for the Committee. Generally, the Committee will meet in late fall, spring and early summer. This schedule is designed to facilitate the Committee's review of projects and plans developed by the Marketing and Research Committees in time for their inclusion in the Institute's budget planning process. We have attempted to schedule a Committee meeting in early December but none of our preferred dates is suitable to a majority of the Committee. Consequently, we are attempting to schedule a meeting in January, prior to the Board of Governors meeting on January 29-31. We are also trying to reserve a date in March and June that will be suitable for future meetings. In that regard, I would appreciate your returning the attached form by FAX (202) 659-1519 or (202) 293-2673 to Ms. Sheilah R. Henderson at the Institute as soon as possible. Also attached for your information is a tentative agenda for the January meeting. Please advise Jon Fossel (212) 323-0777 if you want other issues added to the agenda. C. Richard Pogue Senior Vice President - Management Attachments