

MEMO# 15182

September 17, 2002

OCTOBER BOARD MEETING

[15182] September 17, 2002 TO: BOARD OF GOVERNORS No. 34-02 RE: OCTOBER BOARD MEETING The first meeting of the Board of Governors for Fiscal Year 2003 is scheduled for Friday, October 4, 2002, at 9:30 am. The meeting will be held in the David Silver Conference Room on the 12th floor of the Institute located at 1401 H Street, NW, Washington, DC. The meeting is expected to end no later than 2:00 pm. Attached is an updated schedule of events. Please note that Tony Blankley, former press secretary to the Speaker of the House Newt Gingrich and the current editorial page editor of The Washington Times, will discuss the upcoming elections after dinner on Thursday evening. All meeting times remain the same as shown on the preliminary schedule sent to you in August. Materials for the meeting will be sent to you next week and should arrive in your office by Friday, September 27th. If you have not done so already, please return the completed response form via fax to Jane Forsythe at 202-326-5986. I look forward to seeing you in October. Matthew P. Fink President Attachments Board of Governors Meetings October 4, 2002 Investment Company Institute Washington, DC SCHEDULE OF EVENTS THURSDAY, OCTOBER 3 5:00 – 6:00 pm New Governor Orientation David Silver Conference Room (Ackerley, Bodurtha, Eich, Fetting, Ford, Holiday, Meyer, P. Murphy, Schwertfeger, Shames, Shiebler, Strohm & Executive Committee) 6:30 – 7:30 pm IMPAC Multi-Candidate Fundraising Reception St. Regis Hotel – State Salon 7:00 pm Board Reception & Dinner Guest Speaker: Tony Blankley St. Regis Hotel – Chandelier Room FRIDAY, OCTOBER 4 8:00 – 9:00 am IMPAC Breakfast with Senator Dodd St. Regis Hotel – Williamsburg Room 9:30 am Board of Governors Meeting David Silver Conference Room 12:00 pm Board Luncheon 2:00 pm Board Meeting Ends RESPONSE FORM Board of Governors Meeting October 4, 2002 9:30 a.m. I will attend the Board of Governors dinner on October 3, 2002 YES NO I will attend the Board of Governors meeting on October 4, 2002 YES NO Name (Please Print) If you would like us to schedule transportation to the airport or train station at the conclusion of the meeting, please complete the section below: I will need transportation to National airport. I will need transportation to Dulles airport. I will need transportation to Union Station. Flight/Train Departure Time: I plan to make my own transportation arrangements. Kindly return the completed form to Jane Forsythe via fax to 202-326-5986