

**MEMO# 14452**

February 11, 2002

## **MARK YOUR CALENDAR - ANNUAL DIRECTORS CONFERENCE (OCTOBER 16-18, 2002)**

[14452] February 11, 2002 TO: BOARD OF GOVERNORS No. 4-02 INVESTMENT COMPANY DIRECTORS No. 1-02 PRIMARY CONTACTS - MEMBER COMPLEX No. 8-02 SEC RULES MEMBERS No. 9-02 RE: MARK YOUR CALENDAR - ANNUAL DIRECTORS CONFERENCE (OCTOBER 16-18, 2002) The Institute's Ninth Annual Directors Conference will be held on October 16-18, 2002 in Washington, D.C. A preliminary program and registration form will be mailed this summer. If you are interested in making advance hotel reservations, please contact the hotel directly at the number below. You must identify yourself as an ICI conference participant to receive the conference rate. Park Hyatt Hotel 24th & M Street, NW Washington, DC 20037 202-789-1234 or 800-778-7477 Room rate: \$269 Single/Double Cut-off date: September 12, 2002 Guest room cancellations must be made by 3:00 p.m. on the day prior to your scheduled arrival date to avoid a penalty. Marguerite C. Bateman Associate Counsel

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