

MEMO# 11886

May 16, 2000

PENSION COMMITTEE MEETING PRELIMINARY AGENDA

1 See Institute Memorandum to Pension Committee No. 27-00, dated April 13, 2000. 2 For further information call 800-525-3177 or 303-370-1700. [11886] May 16, 2000 TO: PENSION COMMITTEE No. 34-00 RE: PENSION COMMITTEE MEETING PRELIMINARY AGENDA

Attached is a preliminary agenda for the next Pension Committee meeting scheduled for Friday, June 16, 2000 in Denver, Colorado. As you were previously informed,¹ the meeting will be held at the Westin Tabor Center from 9:30 a.m. to 2:00 p.m. A continental breakfast will be available from 8:30 a.m. until 9:30 a.m. Lunch will be served at 12:00 noon. If you have not yet informed us of your plans to attend the meeting, please do so by completing the attached form and faxing it to the Institute at (202) 326-5841 by the close of business, Wednesday, June 7th. The Westin Tabor Center hotel is located in downtown Denver. Please be aware that it takes approximately 45 minutes to an hour to travel from the Denver airport to the hotel. Cab fare is approximately \$43 to \$46 each way. "Supershuttle" service is available for \$17 one way/\$30 roundtrip; service runs every 15 minutes; reservations are not needed.² For those of you arriving on Thursday, June 15, we have planned a dinner event at a restaurant, The Broker, which is within walking distance of the hotel. We plan cocktails at 7:00 p.m. and dinner at 7:30 p.m. (Please note that you will be expected to reimburse the Institute for your share of dinner costs). Please inform us on the attached response form if you plan on attending the dinner. Further information will be provided to meeting attendees at a later date. Please review the preliminary agenda and forward any comments or suggestions to Russ Galer (202-326-5835), Kathryn Ricard (202-218-3563) or Tom Kim (202-326-5837). We look forward to seeing you at the meeting. Pat McCauley Chair, Pension Committee Attachment ATTENDANCE RESPONSE FORM FOR PENSION COMMITTEE MEETING Westin Tabor Center, Denver, Colorado Friday, June 16, 2000 If you have not already informed us of your intention to attend the meeting and dinner, please fax this portion no later than Wednesday, June 7, 2000 to Melanie Washington, Investment Company Institute, at 202-326-5841. YESNO _____ June 16th Committee Meeting, 9:30 a.m. _____ Lunch, 12:00 Noon _____ June 15th Dinner, 7:00 p.m. - The Broker restaurant _____ Committee

Member/Alternate Company