

MEMO# 14099

October 31, 2001

NOTICE OF MEETING - DECEMBER 5, 2001

[14099] October 31, 2001 TO: ACCOUNTING POLICY SUBCOMMITTEE No. 2-01 RE: NOTICE OF MEETING - DECEMBER 5, 2001 A meeting of the Accounting Policy Subcommittee has been scheduled for December 5, 2001 at the offices of the Investment Company Institute, 1401 H Street, NW, Washington, D.C. The meeting will be held in the 11th Floor Conference Room. The meeting will begin at 4:00 p.m. and should conclude by 6:00 p.m. For your convenience we have reserved a block of sleeping rooms at the Crowne Plaza Hotel for the night of Wednesday, December 5 at the rate of \$169. The Crowne Plaza Hotel is located at 14th and K Streets, N.W. To make a room reservation, please call the hotel at (202) 218-7537 or 1-800-2CROWNE by Friday, November 9 and ask for a room in the ICI/Investment Company Institute block of rooms. Due to the events of September 11, Committee members who are not able to come to the meeting will be allowed to participate by telephone. Please indicate on the attached sheet whether you or an alternate will be able to attend the meeting or participate by telephone. In addition, please provide any agenda items that you would like to discuss at the meeting. We look forward to seeing you on December 5th. Gregory M. Smith Director - Operations/ Compliance & Fund Accounting Attachment (in .pdf format)

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