

MEMO# 4300

December 3, 1992

NOTICE OF MEETING - JANUARY 13, 1993

December 3, 1992 TO: BANK BROKER/DEALER ADVISORY COMMITTEE NO. 11-92 RE:
NOTICE OF MEETING - JANUARY 13, 1993

_____ This is to advise you that there will be a meeting of the Bank Broker/Dealer Advisory Committee on Wednesday, January 13, 1993 in the Wintergarden Room at the Embassy Row Hotel which is located at 2015 Massachusetts Avenue, N.W., Washington, D.C. 20036. The meeting will begin at 10:00 a.m.; lunch will be served and the meeting is expected to continue until approximately 3:00 p.m. For your convenience, we have reserved a block of rooms at the Embassy Row Hotel for the night of January 12, 1993 at the rate of \$140.00 single or double. To reserve a room, please call the hotel by December 22 at 202/265-1600 and request a room in the ICI/Bank Broker Dealer Block. Please complete the attached Meeting Response Form and return it to Rita Pemberton either by fax (202/293-1058) or return mail to: Rita Pemberton Investment Company Institute 1600 M Street, N.W. Washington, D.C. 20036 The purpose of the committee is to address operations issues of common concern to mutual fund organizations and banks active in mutual fund sales, particularly the standardization and automation of mutual fund trade and account processing. A meeting agenda will follow shortly. George Hrabovsky Donald E. O'Connor Chairman - Bank Broker/ Vice President - Operations Dealer Advisory Committee Attachment

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