

MEMO# 10168

July 31, 1998

SEPTEMBER 10, 1998 MEETING NOTICE AND MAY 8, 1998 MEETING SUMMARY

[10168] July 31, 1998 TO: BANK AND TRUST ADVISORY COMMITTEE No. 10-98 RE:
SEPTEMBER 10, 1998 MEETING NOTICE AND MAY 8, 1998 MEETING SUMMARY

The next meeting of the Bank & Trust Advisory Committee and the Vendor Advisory Group will take place on Thursday, September 10, 1998 at the Investment Company Institute which is located at 1401 H Street, N.W. in Washington, D.C. The meeting will begin at 10:00 a.m., lunch will be provided and the meeting is expected to continue until approximately 3:00 p.m. A block of hotel rooms has been reserved for Wednesday, September 9 at the Capital Hilton which is located at 1001 16th Street, N.W. The room rate is \$165.00 per night. To make reservations, please call the hotel directly at 202/393-1000 and indicate that you are part of the Investment Company Institute group. Please call promptly because the deadline for hotel reservations is August 13, 1998. A dinner has been scheduled for interested committee members the evening of September 9th. Committee members attending the dinner should meet at the restaurant at 6:30 p.m. for cocktails. We will be dining at Vidalia which is located at 1990 M Street, N.W. The phone number is (202)659-1990. Please confirm your attendance at the meeting and dinner by completing the attached Meeting Response Form (whether or not you plan to attend) and returning it to Agnes Thomas by August 21, 1998 either by fax (202/326-8314) or return mail to: Agnes Thomas Investment Company Institute 1401 H Street, NW 11th Floor Washington, D.C. 20005 Please remember, attendance is limited to Committee members or their designated substitutes only. Any exceptions to this policy must be approved in advance by the Committee Chairman and/or the ICI. We want to get your input for the September 10th meeting agenda! If there are items you would like to see on the agenda, please complete the Agenda Items section of the Meeting Response Form. Also enclosed are the current Committee roster and the summary of the May 8, 1998 BTAC meeting with several attachments. Frank Litwin Diane Butler Chairman - Bank & Trust Advisory Committee Director - Operations & Fund Custody Enclosures