

MEMO# 17041

February 2, 2004

MARCH 18, 2004 SALES DESK MANAGERS ROUNDTABLE MEETING

[17041] February 2, 2004 TO: SALES DESK MANAGERS ROUNDTABLE No. 1-04 RE: MARCH 18, 2004 SALES DESK MANAGERS ROUNDTABLE MEETING The next meeting of the Investment Company Institute's Sales Desk Managers Roundtable has been scheduled for Thursday, March 18, 2004 at the Institute offices at 1401 H Street, NW, in Washington, DC. The meeting will begin at 9:00 am and end at 3:00 pm. A preliminary meeting agenda is attached. An optional networking dinner will be held on Wednesday, March 17th at 6:30 pm. Hotel and restaurant information will be sent to you very shortly. To register for the meeting, please complete and return the attached registration form to the Institute as soon as possible. If you plan to attend the optional networking dinner on Wednesday, March 17th, please return a check for \$60 with your registration form. Please note that business attire will be appropriate for the meeting, and business casual attire will be appropriate for the dinner. If you have any questions about the meeting, please contact me at 202/326-5883 (email: brenner@ici.org). We look forward to seeing you in March. Linda Brenner Director - Operations & Continuing Education Attachment (in .pdf format)