

MEMO# 8100

August 1, 1996

OCTOBER 22, 1996 MEETING NOTICE

August 1, 1996 TO: BANK AND TRUST ADVISORY COMMITTEE No. 25-96 RE: OCTOBER 22, 1996 MEETING NOTICE

The next meeting of the Bank & Trust Advisory Committee and the Vendor Advisory Group will take place on October 22, 1996 at the Walt Disney World Dolphin Hotel located at 1500 Epcot Resorts Blvd. in Lake Buena Vista, Florida. The meeting is being held in conjunction with the ICIs 1996 Operations Conference and Vendor Exhibition. The preliminary conference program is enclosed for your information. The meeting will begin at 1:00 p.m., after a buffet luncheon in the conference exhibit hall. The meeting will begin with a discussion of the 401k Clearing Service currently being developed by the NSCC with input from an industry task force. This discussion, which will end no later than 2:30 p.m., will be open to trust companies and third party administrators that are not on the Bank and Trust Advisory Committee. We will run through the Committees regular agenda from approximately 2:30 p.m. until 5:00 p.m. A dinner will follow the meeting for interested committee members. Details on the dinner will be forthcoming. To make room reservations at the Dolphin Hotel, please call 1(800)227-1500 (Press"3") and identify yourself as an Investment Company Institute conference attendee. The ICI Conference room rate is \$175 single/double and \$210 Club Level. Room reservations must be made by September 19, 1996. The Institute has arranged air fare discounts with Delta airlines. See the enclosed flyer for details. Please confirm your attendance at the meeting by completing the attached Meeting Response Form (whether or not you plan to attend) and returning it to Agnes Thomas by September 23, 1996 either by fax (202/326-5853) or return mail to: Agnes Thomas Investment Company Institute 1401 H Street, NW 12th Floor Washington, D.C. 20005 - 2 - Please remember, attendance is limited to Committee members or their designated substitutes only. Any exceptions to this policy must be approved in advance by the Committee Chairman and/or the ICI. We want to get your input for the October 22nd meeting agenda! If there are items you would like to see on the agenda, please complete the Agenda Items section of the Meeting Response Form. We look forward to seeing you at Disney. Frank Litwin Diane Butler Chairman - Bank & Trust Director - Operations Advisory Committee & Fund Custody Attachments Enclosures